

April 8, 2024

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Robert Rosencrantz, Vice Chair John Gentle, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. R. Rosencrantz offered the invocation and led the flag salute.

(1) Consent Agenda-Motion was made by J. Gentle to approve the Consent Agenda for April 8, 2024. Motion was seconded by B. Smiley. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's April 1, 2024 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 4/5/24):	\$313,470.01
Investment Earnings (through March 31):	\$255,948.29

Payroll Change Notice:

Sheriff-Corrections-

Judea Stigall, Corrections Officer, Step 2, \$4,126.85/mo., Effective 1/1/2024

Michael Alderson, Corrections Officer, Step 2, \$4,126.85/mo., Effective 1/1/2024

Sheriff-Dispatch-

Amy Lexa, Communications Officer, Step 7, \$4,687.37/mo., Effective 2/1/2024

Ethan Leal, Communications Officer, Step 2, \$3,852.67/mo., Effective 2/1/2024

Rachel Lee, Communications Officer, Step 7, \$4,687.37/mo., Effective 4/1/2024

Sheriff-Patrol-

Travis Stigall, Investigator, \$150.00/mo., Longevity, Effective 3/1/2024

James Taylor, Patrol Deputy, Step 5, \$6,066.75/mo., Effective 3/1/2024

Makaila King, Patrol Officer, Step 3, \$5,614.84/mo., Effective 2/1/2024

Distribution Of 2023 PUD Privilege Taxes

RESOLUTION NO. 2024-061, COMMISSIONERS' RECORDING

(2) Public Utility District General Manager John Janney was present to discuss the federal "Broadband, Equity, Advancement, and Deployment" grant program, which PUD is preparing to apply for funding from. He requested permission to use the county logo on communications, including a press release and flyer in soliciting patron response to coverage, and the Board was in full support.

(3) The Board held a discussion regarding the economic development contract with Pend Oreille Valley Railroad (POVA). Present were Financial Manager Jill Shacklett, POVA Executive Director Kelly Driver, POVA Railroad Operations Manager Corey Ives, and via Zoom was POVA Economic Development Director Jessica Garza.

(4) The Board held a discussion regarding Veteran's Assistance Fund. Present were Auditor Marianne Nichols, J. Shacklett, Veterans Assistance Advisory Board Local Chapter President Dean Welter, Larry Miller, and Ken Jared.

(5) Commissioner Programs/HR Assistant/Civil Service Lyndsie Halcro was present for a review of the Capital Assets Policy. Also present were Facilities Maintenance Supervisor Ben Eggleston.

(6) The Board recessed for lunch at 11:55 a.m.

(7) The meeting resumed at 1:30 p.m.

(8) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 45 minutes, from 1:30 p.m. to 2:15 p.m.

(9) R. Rosencrantz provided reports from Cusick Town Council and Cusick/Usk Sub-Area Water/Wastewater Infrastructure meetings.

(10) Human Resource Director Brenda Miller was present for an update. Also present were Interim Counseling Services Director Kris Martin and Teamsters Business Agent Taj Wilkerson.

Motion was made by B. Smiley to approve updated job description for the Business Office Manager, Sr. in Counseling Services department. Motion was seconded by J. Gentle. Motion carried unanimously.

Motion was made by J. Gentle to approve updated job description, updated wage range, and request to advertise and hire Compliance Coordinator at Steps 1-3. Motion was seconded by B. Smiley. Motion carried unanimously.

Topics included vacancy rate of 4.3%, onboarding improvements, talent development engagement, risk management training, and applicant tracking. B. Miller mentioned an upcoming Infants in the Workplace policy and her attendance at this week's Washington County Administration Association conference.

(11) B. Smiley gave updates from Fair Board and Ione Town Council meetings. R. Rosencrantz gave a report from the Fire District 4 meeting.

(12) Public Comment-No members of the public were present for comment.

(13) Meeting continued to April 9.

April 9, 2024

The meeting resumed at 9:00 a.m. with R. Rosencrantz, J. Gentle, B. Smiley, and C. Zieske present.

(14) Motion was made by B. Smiley to sign the Certificate of Appreciation and letter of appreciation to Dawn Taylor for 20 years of service to POC. Motion was seconded by J. Gentle. Motion carried unanimously.

(15) Public Works Director Craig Jackson was present for an update. Also in attendance were Facilities Maintenance Supervisor Ben Eggleston, Fleet Accountant/Risk Manager Teresa Deal, and present via Zoom were Solid Waste Coordinator Amanda Griesemer, Office Manager/Cost Accountant Christy Parry, and County Engineer Jesse Larson.

Motion was made by J. Gentle to award the 2024 Gravel Road Stabilization-Mag Chloride Project to GMCO Corporation for \$206.04 per ton, totaling \$82,416.00. Motion was seconded by B. Smiley. Motion carried unanimously.

Motion was made by B. Smiley to approve resolution for the 2024 Gravel Road Stabilization-Mag Chloride project with GMCO Corporation in the amount of \$206.04 per ton, not to exceed \$76,930.00. Motion was seconded by J. Gentle. Motion carried unanimously.

Approval Of The Contract For The 2024 Gravel Road Stabilization-Mag Chloride Project-GMCO Corporation

RESOLUTION NO. 2024-062, COMMISSIONERS' RECORDING

Motion was made by J. Gentle to approve the transfer of a 2005 Chevy K1500, Vin # 1GCEK14V25Z305059, which was declared surplus on April 2, 2024 by Resolution 2024-059, from Noxious Weed Board to the Parks and Recreation Department for \$4,000.00, not including sales tax. Motion was seconded by B. Smiley. Motion carried unanimously.

Establish Fair Market Value And Authorize Direct Sale To The Pend Oreille County Parks And Recreation Department-2005 Chevy K1500 4x4

RESOLUTION NO. 2024-063, COMMISSIONERS' RECORDING

Motion was made by B. Smiley to approve the Road Department's request to advertise and hire five Summer Temporary Road Technicians. Motion was seconded by J. Gentle. Motion carried unanimously.

T. Deal provided an update from the recent Washington Counties Risk Pool conference. B. Eggleston presented a request from Counseling Services to construct a shelter for smoking clients, but the Board was not in support. A. Griesemer gave an update on end of legislative session. C. Jackson provided updates on Riverside Road, potholes, Jared Road flooding, cutting hazard trees and grading at POC Park, maintenance cost comparison with Bonner County, and timber sale.

(16) Motion was made by J. Gentle to approve the Payroll Change Notices for Justine Perry, Lilly Gray, and Don Guess. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:

Assessor's Office-

Don Guess, Appraiser Trainee, Step 1, \$3,199.75/mo., Effective 4/16/2024

Counseling Services-

Lilly Gray, RNP Outreach Navigator, Step 2, \$3,612.20/mo., Effective 4/16/2024

Treasurer-

Justine Perry, On-Call Deputy Accountant I, \$20.88/hr., Effective 4/1/2024

(17) The Board held an employee recognition ceremony for Executive Administrative Assistant Dawn Taylor, recognizing 20 years of service to POC. Present were Sheriff Glenn Blakeslee, Undersheriff Geoff Rusho, Jail Captain Bill Zamora, and Dawn's family: Jeff Taylor, Lily Taylor, and Bob and Gail Cole, and via Zoom was ITS Administrative Assistant/Civil Deputy Glennis Stott.

(18) The Board recessed for lunch at 11:32 a.m.

(19) The meeting resumed at 1:30 p.m.

(20) ITS Director Shane Flowers was present for an update. Also present was GIS Manager Josh Shelton and via Zoom was G. Stott. An update was provided on public records requests.

Motion was made by B. Smiley to sign the resolution, contract amendment between Eagleview (Pictometry) and Pend Oreille County, and MOA between Seattle City Light, Pend Oreille PUD, Kalispel Tribe and Pend Oreille County. Motion was seconded by J. Gentle. Motion carried unanimously.

Eagleview Contract Amendment & Memorandum Of Agreement
RESOLUTION NO. 2024-064, COMMISSIONERS' RECORDING

J. Shelton provided a GIS update on projects with Weed Board, Public Works, and rural broadband. S. Flowers spoke about .gov domain request, Zoom accounts, State and Local Cybersecurity Grant Program (SLCGP), work status report, and video redaction software. The group also discussed Albert sensors.

(21) The Board recessed at 3:10 p.m.

(22) The meeting resumed at 6:00 p.m. at South Pend Oreille Fire & Rescue (SPOFR) Sacheen Lake Fire Station.

(23) Public Hearing-POC EMS District. Present were SPOFR Chief Dan Williams, Assistant Chief Mike Nokes, Public Information Officer Rick O'Brien, Operations Captain Jennifer Krusing, Perry Pearman, and Patina Coote; Newport City Administrator Abby Gribi, Paul James, and Newport Miner Publisher Michelle Nedved. Present via Zoom was SPOFR Commissioner Diane Shantz. The hearing was opened, and the notice was read. Comments were received from M. Nokes, R. O'Brien, A. Gribi, P. Pearman, P. James, and M. Nedved. The hearing was closed.

(24) Correspondence Received:

- 4.7 K. Agfalvi/WMCA-Letter (*via email*) re: WMCA Scholarship Award Notification for Zieske
- 4.8 WA DFW-Letter re: Prescribed Fire Plans for Rustler's Gulch Rx Burn Unit of the Sherman Creek Wildlife Area

(25) Correspondence Sent:

D. Taylor-Certificate of Appreciation and Letter of Appreciation for 20 Years of Service to POC

(26) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 74,483.60
Counseling Services	\$ 26,043.96
Fair	\$ 121.08
Law Library	\$ 88.32
Park	\$ 198.16
Road	\$ 136,376.90
Veterans Assistance	\$ 10,215.41
Timber Sales	\$ 87.50
Emergency 911 Communications	\$ 8.55
American Rescue Plan Act	\$ 2,799.62
Capital Projects	\$ 268.75
Solid Waste	\$ 1,326.40

Equipment R&R	\$ 25,312.15
IT Services	\$ 11,899.17
Sheriff's Trust	\$ 1,155.00
TOTAL	\$ 290,384.57

Checks 217450 through 217452 totaling \$13,168.06, dated April 1, 2024.

Checks 217453 through 217556 totaling \$277,207.97 and Electronic Funds Transfers 52129 through 52130 totaling \$8.54, dated April 8, 2024.

(27) Meeting adjourned at 7:24 p.m.

APPROVED: 
Chair of the Board

ATTEST: 
Clerk of the Board