

February 12, 2024

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Robert Rosencrantz, Vice Chair John Gentle, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1) Consent Agenda-Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's February 5, 2024 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 2/9/24): \$148,756.60

Investment Earnings (through January 31): \$ 90,945.57

Payroll Change Notice:

Counseling Services-

Brody Jett, RNP Outreach Navigator, Discharge, Effective 2/8/2024

Treasurer-

Caroline MacArthur, Deputy Accountant II, Step 1, \$3,433.81/mo., Effective 2/26/2024

Auditor-

Bonnie Nguyen, Mail Clerk, Resignation, Effective 2/22/2024

(2) B. Smiley gave a report from the Ione Town Council meeting. R. Rosencrantz provided an update from Cusick Town Council.

(3) The Board participated in a Zoom conference with Potts & Associates lobbyist Zak Kennedy. Present was Auditor Marianne Nichols.

(4) J. Gentle gave updates from Washington State Association of Counties 2024 Legislative Update, Aging & Long Term Care of Eastern Washington, and Fair Board meetings.

(5) The Board recessed for lunch at 11:35 a.m.

(6) The meeting resumed at 1:30 p.m.

(7) ITS Director Shane Flowers was present for an update. Also present for the update was Commissioner Programs/HR Assistant/Civil Service Lyndsie Halero as Acting Clerk and via Zoom was ITS Administrative Assistant Glennis Stott. Updates were provided on Quality of Service report, upcoming contract renewals, and the .gov domain. An update was also provided on GIS assisting the Weed Department, improvements made on the approach permits, and creating a new Public Works dashboard.

(8) The Board met in executive session to review the performance of a public employee pursuant to RCW 42.30.110(1)(g) for 30 minutes, from 2:30 p.m. to 3:00 p.m. Present were S. Flowers, Prosecuting Attorney Dolly Hunt, M. Nichols, and via Zoom was Human Resource Director Brenda Miller. The Board concluded the executive session at 2:55 p.m. and resumed open session at 3:00 p.m.


Chair


Vice Chair


Member

(9) Shane Flowers presented a request to hire a Public Records Officer at Step 3, and the Board postponed the decision.

(10) D. Hunt was present for a legal update. Topics included opioid settlements, land swap, and case load.

(11) Colville National Forest District Ranger Carin Vadala was present for a Forest Service update. Discussed were LeClerc Road re-route at Mill Creek, Teck Mine waste pile, seismic reader station, special use permits, and upcoming values at risk meeting.

(12) Public Comment-Selkirk Sun was present via Zoom but did not provide comment.

(13) Financial Manager Jill Shacklett was present, at the Board's request, to provide wage information. Motion was made by J. Gentle to agree to extend job offer for Public Records Officer at Step 3. Motion was seconded by B. Smiley. Motion carried unanimously.

(14) Meeting continued to February 13.

February 13, 2024

The meeting resumed at 9:00 a.m. with R. Rosencrantz, J. Gentle, B. Smiley, and C. Zieske present.

(15) Public Works Director Craig Jackson was present for an update. Also in attendance were Support Specialist Mike Kirkwood and Facilities Maintenance Supervisor Ben Eggleston, and present via Zoom were Fleet Accountant/Risk Manager Teresa Deal, Solid Waste Coordinator Amanda Griesemer, and Office Manager/Cost Accountant Christy Parry.

Motion was made by J. Gentle to advertise and hire a Lead Maintenance Tech, at Steps 1-3 DOE or Tech II at Steps 1-3 DOE. Motion was seconded by B. Smiley. Motion carried unanimously. Motion was amended to include the language, "and approve the revised job description for Lead Technician."

Motion was made by B. Smiley to approve the resolution regarding the contract for the Rustlers Gulch 2023 Unit Sale Delivered Log/Sort Sale with Vaagan Lumber. Motion was seconded by J. Gentle. Motion carried unanimously.

Resolution Regarding Approval Of The Contract-Rustlers Gulch 2023 Unit Sale Delivered Log/Sort Sale With Vaagen

RESOLUTION NO. 2024-038, COMMISSIONERS' RECORDING

M. Kirkwood reported on the Lake Newport State Park parcel exchange. C. Jackson provided updates on the new Usk Bridge application, Transportation Improvement Program, approval of Title VI compliance letter, shop cleanup, and on-going maintenance work. He also shared his report on deferred road maintenance, and the Board discussed possible uses for LATCF funds.

(16) B. Smiley was excused from 10:31 a.m. to 10:52 a.m.

(17) Public Hearing-Pend Oreille County EMS District. Present were Jody Harris, Pete Scobby,

Newport City Administrator Abby Gribi, Fire District 2 Chief Chris Haynes, FD2 Assistant Chief Blake McAnerin, FD2 Deputy EMS Chief Erik Gallanger, FD2 Executive Administrative Assistant/Clerk of the Board Nickey Bye, Fire District 4 Commissioner Charlie Slocum, and present via Zoom were 911 Coordinator Steve West, Emergency Management Deputy Director JoAnn Boggs, Selkirk Sun, C. Joseph Kent, Newport Hospital & Health Services (NHHS) CEO Merry-Ann Keane, FW, DS, NHHS CFO Kim Manus, and an unknown phone number. The hearing was opened, and the notice was read.

Comments were received from P. Scobby, M. Keane, C. Slocum, C. Haynes, and N. Bye. The hearing was closed.

(18) EMS District Workshop. Present were J. Harris, P. Scobby, A. Gribi, C. Haynes, B. McAnerin, E. Gallanger, N. Bye, C. Slocum, and via Zoom were S. West, J. Boggs, Selkirk Sun, C. Kent, M. Keane, FW, and K. Manus.

(19) The Board recessed for lunch at 12:23 p.m.

(20) The meeting resumed at 1:30 p.m.

(21) The Board held an interview for Parks & Recreation Advisory Board. Present was the candidate.

(22) Motion was made by R. Rosencrantz to appoint Vicki Koehler to the Parks & Recreation Advisory Board and to send a letter to that effect. Motion was seconded by B. Smiley. Motion carried unanimously.

(23) Motion was made by R. Rosencrantz to send a letter to Karen Tucker, thanking her for her interest in appointment to the Parks & Recreation Advisory Board and advising her she wasn't selected. Motion was seconded by B. Smiley. Motion carried unanimously.

(24) R. Rosencrantz gave a report from the Finance Committee meeting.

(25) The Board met in executive session to review the performance of public employee(s) pursuant to RCW 42.30.110(1)(g) for 15 minutes, from 2:00 p.m. to 2:15 p.m.

(26) The Board met in closed session pursuant to RCW 42.30.140(4)(b) for collective bargaining for 5 minutes, from 2:17 p.m. to 2:22 p.m. Present was J. Shacklett.

(27) Motion was made by J. Gentle to approve the SHGP FFY 22 E23-093 Amendment and allow the Chair to sign. Motion was seconded by B. Smiley. Motion carried unanimously.

SHGP FFY 22 E23-093 Amendment (Amendment A to the Agreement Between Spokane County Emergency Management and Pend Oreille County in Conjunction with FY 2022 Homeland Security Grant Program)

RESOLUTION NO. 2024-039, COMMISSIONERS' RECORDING

(28) Correspondence Received:

2.4 POC Weed Board-2.14.24 Agenda & 1.10.24 Minutes

2.5 T. Wilkerson/Teamsters-Letter re: Pend Oreille Counseling Services Director

2.6 Inland Northwest Partners-Letter re: Annual Membership Renewal

- 2.7 C. Brenner/PO Conservation District–Letter re: Land Use Agreement for Wagon Wheel Bank Stabilization Project
- 2.8 R. McKenzie–Informational Statement for Hotel/Motel Tax Advisory Committee
- 2.9 WSLCB-Cannabis License Renewal-Broken J 420, Newport, Non-Retail Privileges, Cannabis
- 2.10 POC Parks & Recreation Board–2.21.24 Agenda & 1.17.24 Minutes
- 2.11 NPO Chamber of Commerce-2.15.24 Agenda

(29) Correspondence Sent:

V. Koehler-Letter re: Appointment to the Parks & Recreation Advisory Board

K. Tucker-Letter re: Parks & Recreation Advisory Board

(30) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 456,424.94
Counseling Services	\$ 171,231.07
Crime Victims Compensation	\$ 386.04
Fair	\$ 755.90
Law Library	\$ 88.32
Park	\$ 1,625.52
Road	\$ 126,996.92
Veterans Assistance	\$ 1,297.93
Emergency 911 Communications	\$ 42,440.91
Mental Health Tax	\$ 1,314.61
Solid Waste	\$ 61,691.21
Risk Management	\$ 3,045.05
Equipment R&R	\$ 66,406.77
IT Services	\$ 41,553.56
Sheriff's Trust	\$ 1,696.00
TOTAL	\$ 976,954.75

Checks 216289 through 216344 totaling \$116,799.80 and Electronic Funds Transfers 51325 through 51333 totaling \$280,310.80, and Checks 216286 through 216287 totaling \$3,478.92, and Electronic Funds Transfers 51092 through 51324 totaling \$417,098.84, and Checks 216274 through 216285 totaling \$4,453.58, and Electronic Funds Transfers 51033 through 51091 totaling \$55,890.94, dated February 9, 2024. Includes Jr. Taxing Districts.

Checks 216345 through 216438 totaling \$294,772.84 and Electronic Funds Transfers 51334 through 51336 totaling \$4,023.27, dated February 12, 2024.

(31) Meeting adjourned at 2:48 p.m.

APPROVED:


Chair of the Board

ATTEST:


Clerk of the Board