

Pend Oreille County Park and Recreation Board Meeting Minutes

Location:	Board of County Commissioners Meeting Room & Online Teams Meeting
Date:	1/17/2024
Time:	2:01 PM to 3:29 PM
Attendees:	<p>In Person: Mike Kirkwood-Parks Director, Taylor Johnson-Board Member, Brian Smiley-Member, Brandon Slaven POC Attorney, Andy Huddleston-Community Development, Vicki Koehler-Community Development.</p> <p>Teams (PC): Kelly Flanagan-Board Chair, Terri Ann Hedtke-Board Member, Lyndsie Halcro-Board Member, Corey Brenner POC Conservation District, Kelly Driver-Port of Pend Oreille, Selkirk Sun</p> <p>Absent: Mike Lithgow-Board Vice Chair</p>

1. K. Flanagan brought the meeting to order at 2:01pm in the BOCC Conference Room.
2. Motion was made by T. Johnson to approve the December 2023 Park Board Meeting Minutes. Motion was seconded by T. Hedke. Motion carried unanimously.
3. Financial Update: December 2023 financial spreadsheet was discussed. An update on revenues and expenditures was provided by M. Kirkwood. December 2023 ending balance was \$312,802.70. Discussion on December expenses, investment earnings.
4. Board: M. Kirkwood waiting to hear from interviewee.
5. New Business:
 - a. Corey Brenner-POC Conservation District-Sandy Shores Dr/Wagon Wheel Dr. Access: Referred from Community Development, needing access points to Sandy Shores Drive, Wagon Wheel Drive for bank stabilization project. Discussion on Parks and Recreation parcels, private cost share with landowners, timeframe on project, project completions by October of 2024, six-week window access points will be unavailable, impacts to public access points, Parks to require a permit to grant access, language in contract to preserve access on the evenings/weekends/holidays, BOCC would have to sign off on permit.
A. Huddleston & V. Koehler left the meeting.
 - b. Procedures and Policy-Brandon Slaven: Discussion on developing policy and procedures for events at POC Parks, requirements for special permits, restriction to the park in any way, difference between special use permit and renting out the park, charging fees and/or deposits, using the website to notify public. Special use permit, volunteer organization, Parks Host. Equal application of the policy through the permit process. Exclusive use permit?
Motion was made by T. Johnson to allow M. Kirkwood to draft a special use permit application that is outside the normal use of POC Parks and Recreation policy and procedures. Motion was seconded by L. Halcro. Motion carried unanimously.
 - c. Kelly Driver: Pend Oreille Sports Association looking for a spot for a sports complex, community group looking at LNSP. Looking at the lower parcel, possible mountain bike trail on the upper parcel, want to promote the creation of the site and will stay county property. Port would offer their grant writer to help with RCO grant for planning study. Discussion on deal when parcel was acquired. K. Flanagan looking for a written proposal from POSA to the POC Parks and Recreation Board.

Motion was made by T. Hedke allow POSA in conjunction with the Port to explore future use of LNSP. Motion was seconded by L. Halcro. Motion carried unanimously.

K. Driver left meeting.

- d. Anatek Labs Contract: BOCC did not originally sign the contract. M. Kirkwood needs to go back and readvertise for services to get a new contract signed.

6. Reports:

- a. PO Park Surplus: No public comment at public hearing. House and Vault toilet able to put on public auction.
- b. Sweet Creek: no new news.
- c. Yocum Lake: M. Kirkwood still looking in to see if the other parcel has been logged.
- d. Ashenfelter Bay: Question from the public if you are able to hunt waterfowl, look in parks plan for answers.
- e. LNSP Rename: wait for rename until parcel swap is complete. Superior Court Hearing set for the 8th of February for the parcel exchange. B. Smiley and Appraiser will be at the court hearing if there are any questions.
- f. Rustlers Gulch Timber Sale: Received log purchase bids from four mills, logging contractor bids from five logging firms. Hanson Logging was awarded a logging bid. The sale of timber is split between a couple mills. Encroachment with adjoining landowner, property owner disagrees with the survey.
- g. Davis Boat Launch: no new news

7. Budget: no new news.

8. Review of Proposed Projects/Acquisitions:

- a. Flume Creek Land Swap: no new news
- b. Edgewater Camp Area: no new news

9. Park Plan Review: Board still reviewing. Table for next meeting.

10. Open Discussion: Open Public Meeting Act training being forwarded to group. Along with the Public Records Act training.

11. Public Comment: B. Smiley thanked the parks board and B. Slaven for their work.

12. Motion was made by T. Johnson to adjourn the meeting. Motion seconded by T. Hedke. Motion carried unanimously. The meeting was adjourned at 3:29 PM.