

April 15, 2024

The meeting of the Pend Oreille County Board of Commissioners was called to order at 9:00 a.m. in their meeting room. Present were Chair Robert Rosencrantz, Vice Chair John Gentle, Commissioner Brian Smiley, and Clerk of the Board Crystal Zieske. J. Gentle offered the invocation and led the flag salute.

(1) Consent Agenda-Motion was made by B. Smiley to approve the Consent Agenda. Motion was seconded by J. Gentle. Motion carried unanimously. The Consent Agenda includes this week's Agenda, the Minutes of the Board's April 8, 2024 meeting and the following items:

Investment Earnings (year-to-date estimate, as of 4/12/24): \$313,470.01

Resolution Approving Acknowledgement Of Terms And Conditions For Extra-Help
Employment For Christine Rahoun

RESOLUTION NO. 2024-065, COMMISSIONERS' RECORDING

Memorandum Of Understanding Between The Pend Oreille County Sheriff's Office And
Counseling Services Establishing A Joint Response Program For Law Enforcement And
Behavioral Health Professionals

RESOLUTION NO. 2024-066, COMMISSIONERS' RECORDING

Youth Mental Health Equity Project

RESOLUTION NO. 2024-067, COMMISSIONERS' RECORDING

PROCLAMATION: Public Safety Telecommunicators' Week, April 14-20, 2024

(2) B. Smiley provided an update from the Hotel/Motel Tax Advisory Board meeting. Motion was made by B. Smiley to approve the funding awards as recommended from the Hotel/Motel Tax Advisory Board for the 2024 awards. Motion was seconded by J. Gentle. Motion carried unanimously.

(3) B. Smiley gave a report from the Metaline Town Council meeting. J. Gentle reported from Washington Counties Risk Pool's, "A Supervisor's Roadmap to Employment Law Essentials" training. R. Rosencrantz provided updates from the Public Hearing for POC EMS District, Mental Health Chemical Dependency Advisory Committee, and POC Republicans meetings.

(4) Northeast Tri County Health District Administrator Matt Schanz and Substance Use Resource Coordinator Terrence Robbins were present for an update. Also present was Financial Manager Jill Shacklett and via Zoom was Interim Counseling Services Director Kris Martin. The group discussed potential uses of the opioid settlement funds. T. Robbins serves as POC's Regional Opioid Abatement Council Appointee and informed the Board of upcoming Opioid Abatement Task Force meetings on April 18 and April 25 at Newport Hospital. M. Schanz also provided updates on the Community Health Needs Assessment and in-home childcare trainings.

(5) The Board recessed for lunch at 12:04 p.m.

(6) The meeting resumed at 2:00 p.m.

(7) The Board met in executive session regarding potential litigation pursuant to RCW 42.30.110(1)(i) for 30 minutes from 2:30 p.m. to 3:00 p.m. Present were Prosecuting Attorney Dolly Hunt, Deputy Prosecutor Brandon Slaven, and Human Resource Director Brenda Miller. The executive session concluded at 2:54 p.m., and open session resumed at 3:00 p.m.

(8) D. Hunt was present for a legal update. Also present were B. Slaven and J. Shacklett. The Janssen (i.e. Johnson & Johnson) opioid settlement was reviewed. Motion was made by J. Gentle to approve the Janssen Washington State-Wide Opioid Settlement Agreement resolution and authorize the Chair or Vice Chair to sign the Settlement Participation Form. Motion was seconded by B. Smiley. Motion carried unanimously.

Accepting the Janssen Washington State State-wide Opioid Settlement Agreement
RESOLUTION NO. 2024-068, COMMISSIONERS' RECORDING

Other topics included Growth Management hearing compliance, Port of Pend Oreille (POVA) economic development contract, and coroner changes approaching in 2025. Also reviewed was a draft MOU for Cusick/Usk water and wastewater infrastructures.

(9) Colville National Forest District Ranger Carin Vadala was present for a Forest Service update. Topics included prescribed fires, Slate Project environmental assessment, and timber contracts. Also discussed were timber availability and Sullivan Lake bull trout meeting.

(10) Public Comment-Selkirk Sun was present via Zoom but did not provide comment.

(11) Motion was made by J. Gentle to approve the Payroll Change Notice for Christine Rahoun. Motion was seconded by B. Smiley. Motion carried unanimously.

Payroll Change Notice:

Civil Service/Commissioner Programs-

Christine Rahoun, Temporary Extra Help (*for training purposes*), \$40.00/hr.,
Effective 4/16/2024

(12) Motion was made by B. Smiley to send the draft Cusick/Usk sub area plan to relevant parties. Motion was seconded by J. Gentle. Motion carried unanimously.

(13) Meeting continued to April 16.

April 16, 2024

R. Rosencrantz convened the meeting of the Elected Officials and Department Heads at 9:00 a.m. Present were J. Gentle, B. Smiley, C. Zieske, Treasurer Nicole Dice, Auditor Marianne Nichols, Public Works Director Craig Jackson, Weed Control Coordinator Loretta Nichols, Commissioner Programs/HR Assistant/Civil Service Lyndsie Halcro, D. Hunt, B. Miller, J. Shacklett, and present via Zoom were Community Development Director Greg Snow, District Court Judge Robin McCroskey, and K. Martin.

The recent "A Supervisor's Roadmap to Employment Law Essentials" training was reviewed, then a roundtable discussion was held.

(14) Motion was made by B. Smiley to approve the Payroll Change Notice for Morgan Endicott. Motion was seconded by J. Gentle. Motion carried unanimously.

Payroll Change Notice:

Auditor-

Morgan Endicott, Mail Clerk, Part-time, \$18.54/hr., Effective 4/16/2024

(15) C. Jackson was present for a Public Works update. Present via Zoom were County Engineer Jesse Larson, Solid Waste Coordinator Amanda Griesemer, Office Manager/Cost Accountant Christy Parry, and Receptionist/Administrative Assistant Amy Taylor.

Motion was made by J. Gentle to approve the Road Department's request to advertise and hire one Summer Temporary Engineering Technician. Motion was seconded by B. Smiley. Motion carried unanimously.

Motion was made by B. Smiley to approve the request to rescind Resolution 2023-130, the sale of T5155 2013 International, Vin # 1HTGRSJ3EH768625, truck to Solid Waste and adopt the new resolution authorizing the sale of T5154, a 2013 International, Vin # 1HTGRSJ1EH768624, to Solid Waste Department. Motion was seconded by J. Gentle. Motion carried unanimously.

Transfer Of Vehicle Between Road Department And Solid Waste Within The ERR Fixed Asset Program (*Rescinding R-2023-130*)

RESOLUTION NO. 2024-069, COMMISSIONERS' RECORDING

Motion was made by J. Gentle to approve the Public Works Office Manager to sign vouchers and payroll for Public Works in the absence of both the Public Works Director and County Engineer. Motion was seconded by B. Smiley. Motion carried unanimously.

C. Jackson provided updates on gas tax, carbon taxes, RFQ's for Civil Engineering services, new Usk Bridge replacement, and Sullivan Lake shoulder slump. He reported on danger tree felling and road maintenance at POC Park, and ER&R ongoing work.

(16) The Board held a discussion on the draft economic development contract. Present were POVA Executive Director Kelly Driver, POVA Economic Development Director Jessica Garza, and Newport City Administrator Abby Gribi. The group also discussed a strategic plan proposed by R. Rosencrantz.

(17) B. Smiley presented an invoice for payment from the Hotel/Motel Tax. Motion was made by J. Gentle to approve the Hotel/Motel Tax invoice from Pend Oreille County for \$65.40 for advertising. Motion was seconded by B. Smiley. Motion carried unanimously.

(18) The Board adjourned for lunch at 12:08 p.m., and then spent the afternoon independently visiting county departments and outside agencies.

(19) Correspondence Received:

4.9 PORT EDAC-4.17.24 Agenda & 3.20.24 Minutes

4.10 NPO Chamber of Commerce-3.12.24 Minutes

4.11 POC Parks & Recreation-4.17.24 Agenda & 3.20.24 Minutes

4.12 POC Historical Society-Letter re: Annual Membership

4.13 G. Hitchcock–Letter and Statement of Interest in Parks and Recreation Advisory Board

(20) Correspondence Sent:

Proclamation-Public Safety Telecommunicators' Week-April 14-20, 2024

(21) As of this date, the Board approved vouchers for payment as listed and made available by the Auditor's Office. The following vouchers/warrants/electronic payments are approved for payment:

	<u>Salary and Claim</u>
Current Expense	\$ 400,302.22
Counseling Services	\$ 103,332.42
Crime Victims Compensation	\$ 382.85
Fair	\$ 1,163.52
Park	\$ 2,462.54
Road	\$ 78,606.15
Emergency 911 Communications	\$ 42,008.61
Public Facilities	\$ 30,400.00
Mental Health Tax	\$ 1,110.22
Solid Waste	\$ 83,248.35
Risk Management	\$ 2,770.88
Equipment R&R	\$ 34,520.84
IT Services	\$ 29,351.99
TOTAL	\$ 809,660.59

Checks 217629 through 217685 totaling \$117,541.13 and Electronic Funds Transfers 52431 through 52439 totaling \$270,749.98, and Checks 217606 totaling \$174.22, and Electronic Funds Transfers 52133 through 52361 totaling \$394,741.99, Checks 217607 through 217628 totaling \$6,312.33 and Electronic Funds Transfers 52362 through 52430 totaling \$55,370.97, dated April 10, 2024. Includes Jr. Taxing Districts.

Check 217686 totaling \$411.99, dated April 10, 2024.

Checks 217692 through 217739 totaling \$164,123.40, dated April 15, 2024.

(22) Meeting adjourned at 12:08 p.m.

APPROVED: 
Chair of the Board

ATTEST: 
Clerk of the Board